

COUNCIL OF FEDERAL EXECUTIVE SECRETARIATS

April 3, 2012

U.S. Environmental Protection Agency

Ariel Rios Federal Building South

Rachel L. Carson Great Hall

1200 Pennsylvania Avenue, NW, Washington, D.C.

- 9:00 a.m. MEET AND GREET
- 9:10 a.m. WELCOME
Eric Wachter
Chair, Council of Federal Executive Secretariats
Director, U.S. Environmental Protection Agency
Office of the Executive Secretariat
- 9:20 a.m. BEST PRACTICE
White House Casework Referral Process
Patrice Allen-Gifford, Department of Homeland Security
Clarence Finney, Department of State
Peter Lee, Department of Treasury
- 9:50 a.m. WHITE HOUSE UPDATE
- 10:00 a.m. KEYNOTE SPEAKER
Mercury and Air Toxics Standards
Janet McCabe
Principal Deputy Assistant Administrator
Office of Air and Radiation
- 10:30 a.m. BREAK
- 10:40 a.m. COMMITTEE REPORTS
- 10:50 a.m. OLD BUSINESS/NEW BUSINESS
Jointly signed letters, survey results, transfer letters, summer luncheon
- 11:05 a.m. OPEN FLOOR
- 11:15 a.m. ADJOURN