

COUNCIL OF FEDERAL EXECUTIVE SECRETARIATS

March 6, 2012

**U.S. Agency for International Development
1300 Pennsylvania Avenue, NW, Washington, D.C.**

- 9:00 a.m. MEET AND GREET
- 9:10 a.m. WELCOME
Eric Wachter
Chair, Council of Federal Executive Secretariats
Director, U.S. EPA Office of the Executive Secretariat
- 9:15 a.m. WELCOME/INTRODUCTION
Christa White
Executive Secretary, Office of the Executive Secretariat
USAID
- 9:20 a.m. KEYNOTE SPEAKER
USAID's Famine War Drought Campaign for the Horn of Africa
Matthew Johnson
USAID Bureau for Legislative and Public Affairs
- 9:50 a.m. COMMITTEE REPORTS
- 10:05 a.m. WHITE HOUSE UPDATE
- 10:20 a.m. BREAK
- 10:30 a.m. BEST PRACTICE
Plain Writing Act discussion
Benjamin Rhodside
Professional Staff of Chairman Daniel K. Akaka (D-HI)
Subcommittee on Oversight of Government Management,
the Federal Workforce, and the District of Columbia
U.S. Senate Committee on Homeland Security and
Governmental Affairs
- 11:00 a.m. OLD BUSINESS/NEW BUSINESS
Transfer letters, council survey results
- 11:20 a.m. OPEN FLOOR
- 11:30 a.m. ADJOURN